

INTERNATIONAL INFORMATION SCIENCE FOUNDATION

FLAG 2B, 3-27-15, Jingumae, Shibuya-ku, Tokyo, Japan 150-0001 E-mail : office@iisf.or.jp

APPLICATION FORM

1. Purpose of visit to Japan (check it either)		
<input type="checkbox"/> Conducting research		
<input type="checkbox"/> Presentation at an international conference		
2. Personal information		
(1) Name		
_____ / _____ (Surname) (First name and Initials)		
(2) Date of birth (Month/Day/Year) Place of Birth Nationality		
_____ / _____ / _____ _____		
(3) E-mail address Telephone		
_____ _____		
(4) Work address		
_____ (Name of institute)		
_____ (Department)		
_____ (Position)		
_____ (Address)		
(5) Home address		

(6) Postal mailing address: <input type="checkbox"/> Work address <input type="checkbox"/> Home address		
(7) Place of departure for Japan:		

(8) Dates of arrival and departure:		

(9) Education (latest degree):

Month/Year: _____

Institute: _____

Specialty: _____

Degree obtained: _____

(10) Work experience <Duration / Organization / Position / Location> up to 2

1.

2.

(11) Have you visited Japan previously? Yes No

<Duration / Purpose / Location(s) or Organization(s)>

1.

2.

(12) Contact information of the host institute OR the conference in Japan

Name in full: _____

Institute: _____

Department: _____

Position: _____

E-mail address: _____

(13) Did/will you apply to other organizations for financial support? Yes No

Organization(s): _____

Date of notification of the results (Month/Day): _____

3. Details of your research field

(1) Research field / topic

(2) Purpose and background of the research OR Purpose of the conference (depending on your purpose)

(3) Outline of research to be conducted in Japan OR Outline of paper for the conference (same as above)

(4) Names of organizations to be visited other than the host institute or the conference

4. Details of the international conference <ONLY for those who present at a conference>		
(1) Name of the conference: _____		
Venue: _____		
Duration (Month/Day/Year): _____		
Sponsor(s): _____		
URL of the conference: http :// _____		
(2) Theme of the conference		
(3) Title of your research paper:		
(4) Assessment of paper for the conference		
<input type="checkbox"/> Full paper (pages)	<input type="checkbox"/> Short paper/Extended abstract (pages)	
<input type="checkbox"/> Summary/Abstract (pages/ words)	<input type="checkbox"/> Other ()	
(5) Mode of presentation at the conference		
<input type="checkbox"/> Full paper	<input type="checkbox"/> Short paper (Extended abstract)	<input type="checkbox"/> Poster session
<input type="checkbox"/> Other ()		

Please check the attached documents in the list below (depending on your purpose)

- a. List of research activities up to 3 pages
- b. Letter of recommendation from home institute
- c. <Conducting research> Any correspondence with the host scientist in Japan
- d. <Conducting research> Invitation letter from the host scientist in Japan
- e. <Presenting at a conference> Copy of call for papers (Unnecessary if you noted the URL of CFP)
http ://
- f. <Presenting at a conference> Copy of acceptance of papers and the review from the conference

I hereby certify that what has been written above is true.

Date _____ Signature _____